



Terms of Reference

Course Instructors for open online courses in the field of ICT

Open Data Kosovo seeks to hire three (3) Course Instructors for ICT open online courses in the following topics:

- 1) Practical Web Application Development
- 2) Database Design, Analysis, and Web Integration
- 3) Scalable Software Product Deployment

1. About Open Data Kosovo

Open Data Kosovo is a civic-tech organization that uses technology to contribute towards good governance, transparency, and accountability. We contribute to the development of a local and vibrant tech scene through youth assignment with new and enabling technologies to problem-solve social issues. Open Data Kosovo has partnered with great local and international organizations such as Amnesty International, US State Department, UNDP, The Engine Room to produce exciting and impactful products.

2. About the project “Open ICT Education for Youth Employability”

“Open ICT education for youth employability” is a cross-border EU financed project, implemented by Open Data Kosovo in partnership with Albanian Institute of Sciences.

It seeks to foster youth employability by providing an open access to critical ICT knowledge and skills, and by strengthening cross-border cooperation between specialized learning centers. By focusing on supporting acquisition of high-value ICT skills by young people in the target region, the action makes a substantial investment into educational and professional development of youth, and empowers them to break through the barriers to entry of the labor market and/or higher education. Importantly, the action should serve as a basis for expanding online educational opportunities by adding new courses to the platform in the future, thus removing barriers to entry in ever more professional and educational fields in a way that is easily accessible, digestible and directly employable by the targeted audiences. In order to remove the language barrier that youth of target municipalities might face when trying to access open online courses, all courses will be created in Albanian language.

3. Objective of the ToR:

Objective of this ToR is to hire three (3) course instructors for providing instructions for online courses to be recorded and uploaded in the first open education platform in Albanian language,

which is being developed by Open Data Kosovo. Assignment of each course instructor is foreseen to be 14 working days.

4. Objective of the assignment:

The objective of this assignment is to provide the content for the creation of three (3) online courses. The assignment for each of the courses is foreseen to last 14 working days, spread over the course of four (4) months starting in July and ending in October 2018. The assignment for the first course is foreseen to take place in the period July-August 2018, while engagement for the second and the third course will take place in the period September-November.

5. Job requirements

a) Required qualification and skills

- University degree or professional certifications in Computer Sciences or other ICT related field
- 3 years experience as trainer in ICT
- Excellent communication skills
- Excellent presentation skills
- Good understanding of the market demand and labour market skills gap in ICT industry

b) Duties and responsibilities:

- Course instructor is responsible for developing methodology for the provision of courses and course materials.
- Course must ensure that the materials presented in the open online course are understandable and attractive for the course attendants
- Course instructor is responsible for compiling tests and evaluation criteria/scores.

6. Assignment timetable:

- 1) Course instructor for Practical Web Application Development – July-August 2018
- 2) Course instructor for Database Design, Analysis, and Web Integration – September-October 2018
- 3) Course instructor for Scalable Software Product Deployment – October-November 2018

The exact working dates and hours will be determined together with the project management staff. The engagement will entirely take place in Prishtina.

7. How to apply

If you are interested to apply for any of these positions, please send your CV, cover letter, a proposed methodology for the delivery of courses and at least two professional references to the email address jobs@opendatakosovo.org, at latest by 09.07.2018. Please specify in the subject line the position you are applying for.

